



# Reformed Functional Skills News Update

02 October 2019

This update includes information relating to:

- Issuing results for assessments
- Important notice - Centre staff taking assessments

## **Issuing results for assessments**

We are delighted to see that customers have started to register and schedule learners on our Reformed Functional Skills qualifications.

To ensure you have confidence in the results we issue, it is vital that we apply appropriate quality assurance measures to our new assessments. These measures, which include standardisation and awarding panels to set pass thresholds, will add additional time to our marking process.

With this in mind, initially exam results will be issued within 32 days of the assessment date (or successful upload). Please note, this is the maximum timeframe and we will take all reasonable steps to publish results earlier.

Once all assessments have been rolled out and quality assured we aim to issue results on a weekly basis, in the same way we have with legacy Functional Skills. We will provide an update on anticipated timescales for this in the near future.

The calendar for paper-based assessments, including the set day for assessment and the date for results to be published, can be viewed on our website [here](#).

## **Important notice - Centre staff taking assessments**

To help awarding organisations manage risk and ensure a robust quality assurance process, Ofqual have asked us to ensure that centres do not register or schedule exams for their own staff during the roll out period (anticipated to be a minimum of six months from 1<sup>st</sup> September 2019).

The identification of staff members taking our reformed qualifications during this period will be treated as a non-compliance in line with our Sanctions Policy.

Should this information create an issue for your centre, please contact our Functional Skills Co-ordinators on 0121 270 5100 (Option 1) or [exams@skillsfirst.co.uk](mailto:exams@skillsfirst.co.uk) to discuss further.

**We would like to thank you for your continued support with the implementation of our reformed Functional Skills qualifications.**

