
Unit Handbook

USK40 - Undertaking investigations

Unit reference number: J/650/9263

Level: 3

Guided Learning (GL) hours: 40

Unit aim

The aim of this unit is to provide the learner with the knowledge and understanding to begin the process for undertaking investigations. Learners will explore relevant investigation models, the investigative decision-making process and the types and rules of evidence used in investigations. Learners will also gain knowledge of the concept and ethical aspects of exhibit management.

Learning outcomes

There is one learning outcome to this unit. The learner will:

LO1 Understand the process for undertaking investigations

Unit content

Evidence requirements

Learners must provide a portfolio of evidence for this unit.

Assessment guidance

Types of portfolio evidence that could be used, but are not limited to:

- Workbook
- Assignments
- Investigation plans
- Decision making logs
- Presentations
- Case studies

Learning outcomes

Learning Outcome	Assessment Criteria
LO1 Understand the process for undertaking investigations	1.1 Describe what is meant by ACCESS investigation models and the investigative mindset
	1.2 Explain the process for undertaking an initial investigation.
	1.3 Explain what is meant by 'The Golden Hour Principle'
	1.4 Explain the importance and process of completing investigation casebooks
	1.5 Describe what is meant by investigative decision making, and recording
	1.6 Describe the types of evidence used in an investigation
	1.7 Explain the rules of evidence
	1.8 Explain what is meant by exhibit management
	1.9 Explain how to ensure the ethical continuity of exhibits

Document History

Version	Issue Date	Changes	Role
1	1/12/2023	First published	Product and Regulation Manager